

ADDENDUM No. 1

TO: ALL BIDDERS

FROM: CITY OF HIALEAH

RFQ #: 2013/14-3210-00-004

RE: GENERAL CONSULTANTS FOR ENGINEERING SERVICES FOR ROADWAY IMPROVEMENTS TO W. 16TH AVE FROM W. 68TH ST. TO 78 ST.

DATE: JANUARY 27, 2014

The original contract documents for the entitled: **GENERAL CONSULTANTS FOR ENGINEERING SERVICES FOR ROADWAY IMPROVEMENTS TO W. 16TH AVE FROM W. 68TH ST. TO 78 ST** need to be amended as noted in this Addendum No. 1.

This Addendum No. 1 consists of 4 typed pages, 0 attachment, and 1 addendum receipt form (ARF). All other items and conditions of the original Contract Documents shall remain unchanged. This Addendum shall become a part of the Contract Documents.

Approved for issue:  Date: January 27, 2014
Javier Collazo – Finance Director

ACKNOWLEDGMENT

Receipt of this Addendum No. 1 shall be acknowledged in the space provided on the ADDENDUM RECEIPT form – ARF (Copy attached) now a part of the Contract Documents to be faxed immediately to the City of Hialeah Purchasing Division (305) 883-5871 and submitted with sealed bids.

IN THE CONTRACT DOCUMENTS:

Please revise "ADVERTISEMENTS AND INVITATION FOR BIDS" form as follows:

Sealed, written bids will be received by the office of the City Clerk of the City of Hialeah, Florida, 501 Palm Avenue until 11:00 a.m., Tuesday, February 11th, 2013 at which time all bids will be publicly opened and read aloud in the Council Chambers for furnishing the following:

QUESTIONS AND ANSWERS:

Pistorino & Alam Consulting Engineers, Inc.

- Q1. Does this RFQ require both Certified Minority Business Enterprise (MBE), and Disadvantaged Business Enterprise (DBE certified by DOT)? As stated below in 3.5(b), 3.9, & 3.10. And if so, does it mean we can split the 8.6% by making it 4.3% for a Certified Minority Business Enterprise and 4.3% for Disadvantage Business Enterprise?
- A1. It's an 8.6% goal, not necessarily a requirement.
- Q2. Also can you please clarify if a Disadvantaged Business Enterprise (DBE) business is the same as a Minority Business Enterprise (MBE)?
- A2. No, DBE and MBE are not the same.

- Q3. Also, our firm is not a MBE nor a DBE can we submit for this RFQ as a Prime but we will have sub-consultants that are MBE and/or DBE certified by DOT? This question references 3.9 DBE and MBE Participation (49 CFR 26.51)
- A3. Yes.
- Q4. The RFQ did not mention if three (3) ring binders were acceptable and if so, do I make 9 binders and 1 original binder thus making a total of 10 binders?
- A4. Three ring binders are acceptable, yes.
- Q5. Are submittals limited to a specific number of pages and specific font size?
- A5. No, there are no limits to the number of pages or specific font size required.
- Q6. Is there an existing preliminary design plan for roadway improvements to West 16th Avenue from West 68th to 78th Street and where can I get a copy of it?
- A6. No, we don't have a preliminary design for this project.
- Q7. I am filling out the standard form 330 and needed to know for the Standard Form 330 Part I – Contract –Specific Qualifications if there is a limit on years how old a project list is, for example can I list a project that is 15-20 years old?
- A7. There are no limits on the dates of the projects.

Bid Clerk

- Q1. Estimated budget or value for the project.
- A1. Available budget for the design of this project is \$116,132.00

T.Y. Lin International

- Q1. Are attachments A thru K needed only for the Prime Consultant (bidder)?
- A1. This is a federally funded project and the "Disclosure of Lobbying Activities" form is a federal requirement therefore, it is required to fill out all forms A thru K by Prime Consultant.

Metric Engineering

Q1. Will survey and geotechnical be provided by the City?

A1. No, the consultant is responsible for the survey and geotechnical testing's.

Q2. Are all the forms to be filled out by the Prime only, or do the subs also have to fill them out?

A2. This is a federally funded project and most of the forms are federal requirements. For the purpose of submitting the firm's qualification package only the prime's form are required. However, the selected consultant will be required to have all their sub consultants fill out all the forms prior to executing their contract with the City of Hialeah. In other words, all the requirements that apply to the prime will apply to all their sub consultants as well.

Corradino Group

Q1. Based on our knowledge of the project and its scope, Sections 2.1 and 2.2 of the Scope of Services seem to ask for services that will not be required for successful completion of this contract. For instance, Section 2.1.h is requesting that the respondent provide Land Use and Zoning Services, which appears to be superfluous for this project's requirements?

A1. Section 2.1.h Land Use and Zoning does not apply to this project.

Marlin Engineering Inc.

Q1. There were no specific instructions on how the submittal should be formatted. How should our responses be formatted? Do we need tabs, or a table of content?

A1. As they pointed out, there is no specific format. The applicant selects its own format.

Q2. What exactly is the intent of this project? Is the intent to rehabilitate the road from West 16th Ave from West 68th to 78th Street? Or is the intent to reconstruct the road?

A2. The scope of the project is dependent on funding availability.

Q3. What is the construction estimate for this project?

A3. Unavailable.

Baljet Environmental

Q1. Are we required to fill out the "Disclosure of Lobbying Activities" form? I'm not familiar with this form and the principal of our company does not feel we have to fill it out. Also the "Sworn Statement Pursuant to Section 287.133(3)(a), Florida Statutes, On Public Entity Crimes", this is also a form that we are not familiar with in addition to the "Assignment" form. Please advise if all 3 forms have to be filled out and submitted?

A1. This is a federally funded project and the "Disclosure of Lobbying Activities" form is a federal requirement therefore, it is required. All 3 forms have to be filled out and submitted.

U.S. South Engineering & Testing Lab., Inc.

Q1. As per our phone conversation, I was wondering if our company is certified with City of Hialeah.

A1. No one is qualified until they make it to the shortlist in our selection process.

PE Engineering

Q1. We are a civil/transportation firm and we can provide most of the services shown in the RFQ. My question is simple one can we add sub-consultants to our team for the items we cannot perform? It's not too clear in RFQ?

A1. Yes, they can use sub-consultants for the items they cannot perform.

CITY OF HIALEAH
GENERAL CONSULTANTS FOR ENGINEERING SERVICES FOR
ROADWAY IMPROVEMENTS TO W. 16TH AVE FROM W. 68TH ST. TO 78TH ST.
2013/14-3210-00-004

ADDENDUM No. 1

CONTRACTOR'S NAME _____

ADDRESS _____

PHONE NO. _____

CONTACT NAME _____ SIGNATURE _____

THE BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDUM BY SIGNING AND DATING BELOW:
(Copy of this form must be faxed immediately to the City of Hialeah at (305) 883-5871).

<u>ADDENDUM</u>	<u>SIGNATURE</u>	<u>DATE</u>
<u>1</u>	_____	_____
_____	_____	_____
_____	_____	_____
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